



Ultimate Newfoundland and Labrador
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Agenda for UNL Board Meeting

Date: 5:00 pm, February 26th, 2017

Location: Engineering Building at MUN room 2100

Agenda:

- 1. Get Remaining Board Members' Headshots**
 - Kurtis Thornhill and Sophie Blais
- 2. Select date for Sport NL Coaching courses**
- 3. Ultimate NL to collect its own fees**
 - Possible contents:
 - 1) Ultimate NL needs its own database of members.
 - 2) Ultimate NL fees need to be collected separately from league fees in order to clarify finances to minimize sticky tax situations.
 - 3) Ultimate NL website is Ultimate central- same as our NSO, MAUL and SWURL. If we switched to zulu what would we gain? We would be redoing the website, would still need our own database therefore could not share this with MZU, would still need a separate payment from league payments sent to our site. We will also need the database to include our youth programs and tournament members.
- 4. C4UC Team Selection Overview and Vote on Funding for C4UC Teams**
- 5. The budget for the youth tournaments**
- 6. Get answers to tax situation. HST, Tax Filing, Leagues and member organization.**
- 7. Background checks**
- 8. Create the necessary policies for club team coaches and teams to exist. Coaches agreement, Club Team Vs Provincial Team, Fee Collection, and Funding**
- 9. Request for observer funding from Sport NL**
- 10. Deadbeat Policy for UNL adoption**
- 11. Other Business**

Meeting Minutes

Meeting called by: Suzy Stever **Type of meeting:** Monthly board meeting
Meeting chaired by: Suzy Stever **Minute taker:** Yolanda Kuai

Date: Sunday, February 26th, 2017 (5:00 – 7:00 PM)

Location: Engineering Building at MUN room 2100

Attendees:

1. Suzy Stever (President)	2. Sophie Blais (SWURL Rep)
3. Sheila Delaney (Tournaments Coordinator)	4. Kyle King (Communications Coordinator)
5. Aaron Goulding (IT Coordinator)	6. Mark Kavanagh (Volunteer Coordinator)
7. Kurtis Thornhill (Youth Coordinator)	8. Yolanda Kuai (Admin Officer)
9. Sarah Hoddinott (Finance Coordinator)	10. Nick House (Sports Dev and MAUL Rep)

Absent/Regrets:

Allan Johnson (MZU Rep)

Minutes

<u>Agenda Item 1: Get Remaining Board Members' Headshots</u>		Presenter: N/A
Discussion:		
Action items	Person responsible	Deadline
Aaron Goulding will get the shots of Kurtis Thornhill and Sophie Blais when he has his camera.	<i>Aaron Goulding</i>	<i>N/A</i>

<u>Agenda Item 2: Select date for Sport NL Coaching courses</u>		Presenter: N/A
Discussion: <ul style="list-style-type: none"> - Reach out those who are interested in and minimum eight people are needed; - The coaching courses are offered by coaching NL. - If the courses are done in person (sign up for courses), they are free. If the courses are done online there is a charge. - They are supplemental courses that must be completed to complete the competitive coaching course. - Since it is difficult to sign up for free courses- they fill up quickly, Ultimate NL will check if we can have a minimum of 8 people together who have done the competitive coaching course to organize a course for the ultimate coaches. 		
Action items	Person responsible	Deadline
- Kyle King will check if we can have a minimum of 8 people together.	<i>Kyle King</i>	

<u>Agenda Item 3: Ultimate NL to collect its own fees</u>		Presenter: <i>group discussion</i>
Discussion: <ul style="list-style-type: none"> - Instead of considering switch to Zuluru to implement the function of collecting Ultimate NL own fee, Ultimate NL should stick with the current system: Ultimate Central. Because Ultimate Central has better and more mature system and Ultimate NL is connected closer with Ultimate Canada by using Ultimate Central. - Ultimate NL can request the league to provide our demographics annually. By analyzing demographics, we can understand our members better and it will give a better vision and insights for Ultimate NL to come up its strategies on developing this sports. 		
Action items	Person responsible	Deadline

- The demographics of every league from June till now will be collected	Nick House	N/A
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Agenda Item 4: C4UC Team Selection Overview and Vote on Funding for C4UC Teams		Presenter: Nick House
Discussion: <ul style="list-style-type: none"> - Selection overview <ul style="list-style-type: none"> a. Thirty three people expressed interest and twenty seven paid tryouts. b. A ranking voting system was used and third party complied the voting result c. Twenty three players will attend the tournament. Among them, there are two out-of-province players d. Feedback from the players being to the tryouts shows it was good to have chance to play with each other. e. Recommendation for next year: continue the tryout process. But instead of voting, selector process may be used for decide the players. - Voting on funding for C4UC team A motion was called by Suzy Stever: giving \$450 to each team (2 teams in total). Motion was passed unanimously. 		
Action items	Person responsible	Deadline
		N/A

Agenda Item 5: The budget for the youth tournaments		Presenter: Kurtis Thornhill & Sarah Hoddinott
Discussion: <ul style="list-style-type: none"> - Food: two sponsorships - Each one tries to come up some sponsorship ideas and sends the ideas to Sarah Hoddinott. 		
Action items	Person responsible	Deadline
		N/A

Agenda Item 6: Get answers to tax situation. HST, Tax Filing, Leagues and member organization.		Presenter:
Discussion: <ul style="list-style-type: none"> - This is the topic led by Nick House and Suzy Stever. Since they had to leave, this topic was not discussed. 		
Action items	Person responsible	Deadline
		N/A

Agenda Item 7: Background checks		Presenter:
Discussion: <ul style="list-style-type: none"> - The forms and any background check info material will go to Mark Kavanagh and he will handle everything. - The forms of all Board members, except for Allan Johnson, were filled, signed and handed back to Mark Kavanagh during the meeting - Mark Kavanagh will start a database with all the records with the dates. 		
Action items	Person responsible	Deadline
<ul style="list-style-type: none"> - Mark Kavanagh will start a database with all the records with the dates. 	<i>Mark Kavanagh</i>	

Agenda Item 8: Create the necessary policies for club team coaches and teams to exist. Coaches agreement, Club Team Vs Provincial Team, Fee Collection, and Funding		Presenter: Nick House
Discussion: <ul style="list-style-type: none"> - Youth club teams <ul style="list-style-type: none"> a. Coaches need to sign an agreement with UNL b. Their finance will be separated from UNL c. Fair play will be advocated: everybody has opportunity to play d. Social media policy needs to be communicated with kids - UNL youth provincial teams <ul style="list-style-type: none"> a. UNL is in charge of the finance of the provincial teams and in charge of booking fields and so on. b. The policy should be made to be aware by not only UNL community, but also any other groups related. c. The policies for youth club teams and provincial teams can be transferred for adult club teams and provincial teams - The coach agreement will be reviewed. 		
Action items	Person responsible	Deadline
<ul style="list-style-type: none"> - Nick House will review the coach agreement 	<i>Nick House</i>	

Agenda Item 9: Request for observer funding from Sport NL		Presenter:
Discussion: <ul style="list-style-type: none"> - There is no funding left for this year. So there are only two options: reimburse the expenses at the end of the year, or pay out of own pocket. - Whoever will be selected to be the observer should be able to take this big commitment. 		
Action items	Person responsible	Deadline

<u>Agenda Item 10:</u> Deadbeat Policy for UNL adoption		Presenter:
Discussion: <ul style="list-style-type: none"> - The policy was reviewed A motion was called by Sheila Delaney and seconded by Nick House. Motion was passed unanimously. 		
Action items	Person responsible	Deadline

<u>Agenda Item 11:</u> Other Business		Presenter:
Discussion:		
Action items	Person responsible	Deadline