

Ultimate

Newfoundland & Labrador

Ultimate Newfoundland and Labrador
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Agenda for UNL Board Meeting

Date: 7:00 pm, December 18th, 2016

Location: Suzy Stever's house

Agenda:

1. Huckfest Updates
2. Christmas gifts
3. Finance issues
4. Ultimate NL awards
5. Project application
6. Appreciation party
7. Sports NL takeaways

Meeting Minutes

Meeting called by: Suzy Stever **Type of meeting:** Monthly board meeting
Meeting chaired by: Suzy Stever **Minute taker:** Yolanda Kuai

Date: Sunday, December 18th, 2016 (7:00 - 8:30PM)

Location: Suzy Stever's house

Attendees:

1. Suzy Stever (President)	2. Sarah Hoddinott (Finance Coordinator)
3. Kyle King (Communications Coordinator)	4. Aaron Goulding (IT Coordinator)
5. Mark Kavanagh (Volunteer Coordinator)	6. Allan Johnson (MZU Rep)
7. Kurtis Thornhill (Youth Coordinator)	8. Yolanda Kuai (Admin Officer)
9.	10.

Absent/Regrets: Sohie Blais (SWURL Rep); Sheila Delaney (Tournaments Coordinator)

Minutes

Agenda Item 1: Huckfest Updates		Presenter: group discussion
Discussion: <ul style="list-style-type: none"> - Need more female players; - The theme: will name teams based on Xmas theme - The discs were ordered and the info about selling Huckfest discs will be posted with the registration 		
Action items	Person responsible	Deadline
<ul style="list-style-type: none"> - Aaron Goulding will be in charge of taking photos as the tournament 	<i>Aaron Goulding</i>	<i>Dec 28th</i>

Agenda Item 2: Xmas gift		Presenter: Suzy Stever
Discussion: A motion was called by Suzy Stever: to give Xmas gifts to the City, Techniplex and Powerplex to thank them for the support in the past year. Motion was passed unanimously.		
Action items	Person responsible	Deadline
	<i>N/A</i>	

Agenda Item 3: Finance issues		Presenter: group discussion
Discussion: <ul style="list-style-type: none"> - In the past few years, we have had some issues from booking gyms, turf fields or field space, and from youth traveling team. The main reason is because there is a middle man involved in financial aspect. - The three main issues now: <ul style="list-style-type: none"> a. Callista Coldwell has requested that Ultimate NL support her request to a parent to collect outstanding fees (\$250) from The Canadian Ultimate Junior Championship 2016. The parent contacted Ultimate NL for further information regarding these fees. b. BE requested the payment of \$600 for youth jerseys, which order that Ultimate NL did not place. c. Booking fields: unknown amount of payment outstanding due to a middle man involved in booking. 		
Action items	Person responsible	Deadline
1. Make a statement official in the finance policy in our Bylaws: every finance activity will only go through CFO. 2. Make an official statement: a UNL member will be banned if there is an owed payment to UNL for a certain time period or after certain	<i>N/A</i>	<i>N/A</i>

times of warnings. 3. We could let Techniplex or Powerplex that only certain people from UNL can book fields with them. 4. A motion was called: the project owner, Callista Coldwell to provide a full budget and player fee breakdown for each player on BEast team. This information will help Ultimate NL to decide whether or not to approach a parent regarding outstanding fees owed for CUC Juniors 2016. Motion was passed. 5. The project owner, Callista Coldwell will be contacted to pay for the jersey order since this is not an Ultimate NL order		ASAP ASAP
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Agenda Item 4: Ultimate NL Awards		Presenter: group discussion
Discussion: -The awards of this year: a. Spirit award b. Joe Coady c. Coach of the year d. Female Junior athlete of the year e. Male Junior athlete of the year f. Kristine - Suzy Stever proposed to change the awards of female/male youth athlete of the year to junior athlete of the year. - For the junior athlete award, the age limit should be 18 by January 1 st , 2016. - For the "Life Time Achievement", the minimum years of involvement in ultimate should be ten years. - January 18 th is the deadline of the nomination. - We will keep the trophies and just give out the certificates.		
Action items	Person responsible	Deadline
	N/A	N/A

Agenda Item 5: Project Application		Presenter: group discussion
Discussion: - A motion was called by Suzy Stever, seconded by Nick House: \$400 will be awarded to Erin Daly for her national beach Frisbee tournament. Motion was passed unanimously.		
Action items	Person responsible	Deadline
	N/A	N/A

Agenda Item 6: Appreciation Party		Presenter: group discussion
Discussion: <ul style="list-style-type: none"> - Found out the expense on the appreciation party last year. - The party will be hosted in Rocket. 		
Action items	Person responsible	Deadline
	N/A	N/A

Agenda Item 7: Sports NL AGM Takeaways		Presenter: Nick House
Discussion: <ul style="list-style-type: none"> - There is no new funding, but observer funding can be requested. - Coach volunteers: simple background checking – just yes or no and the result would be discarded right away. - It is necessary to develop the chaperon policy for traveling teams: the rule of not being with underage kids alone. - Filing tax: <ul style="list-style-type: none"> a. Suzy Stever sent an email to ask PSO if they file tax, but hasn't heard back yet. b. We definitely will file the one page tax return. c. We need to get the answers of the tax situation. - We should create a link to funding/project application - Presentation of parasports - Since PSO had encountered lots of issues which were solved in the past, UNL can always go to them for advice and policies developed. - Sports Dev meeting will discuss how to choose players to form C4UC team and traveling teams. 		
Action items	Person responsible	Deadline
1. Check archived coach policy 2. Nick House will take the ownership of making the presentation of parasports available.	<i>Kurtis Thornhill</i> <i>Nick House</i>	ASAP