



Ultimate Newfoundland and Labrador
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Meeting Minutes

Meeting called by: Suzy Stever **Type of meeting:** Monthly board meeting
Meeting chaired by: Suzy Stever **Minute taker:** Isabel Costa

Date: Thursday, **August 6th**, 2015 (8:30 -10:00PM);

Location: GSU Board Room, St John's.

Attendees: Suzy Stever (President/Chair), Sheila Delaney (Vice-President), Isabel Costa (Secretary), Aaron Goulding (Communications Officer), Rob Langridge (Member at Large – via Skype), Callista Coldwell (Youth Coordinator), Mark Kavanagh (Volunteer Coordinator), Sophie Blais (SWURL representative) and Keith Krieger (MAUL representative).

Absent/Regrets: Sarah Hoddinott (Treasurer), Melissa Wheeler (Member at Large), Nick Harris (Clinics Coordinator), Jeff Lush (MZU representative).

Minutes

Agenda Item: Minutes		Presenter: I.Costa	
Discussion: 1) May - July Minutes – Ratified over email.			
Action items		Person responsible	Deadline
N/A		N/A	N/A

Agenda Item: Welcome to Nick Harris		Presenter: <i>S. Stever</i>
Discussion: Welcome Nick Harris, new Clinics Coordinator (absent from meeting).		
Action items	Person responsible	Deadline
N/A	N/A	N/A

Agenda Item: Financial Update		Presenter: <i>S. Stever</i>
Discussion: <ul style="list-style-type: none"> i) Budget for the 2015-2016 year – No Updates ii) Changing Banks due to TD request of personal information on all Board members. <p>Justification: TD's request seems unreasonable and beyond the requirements of other bank institutions. Once Sarah H. returns (UNL Treasurer) costs of switching bank institutions will be determined and forwarded to the board for a decision.</p>		
Action items	Person responsible	Deadline
Together with the UNL treasurer determine the cost of changing bank institutions and bring it to the board for a vote.	<i>S. Stever / S. Delaney</i>	ASAP
Budget 2015-2016 – No updates	<i>N/A</i>	Sept.

Agenda Item: Communications	Presenter: <i>A. Goulding, S. Stever and S. Delaney.</i>	
<p>Discussion: i) Communications Committee - There is a lot of work to be done in terms of procedural and standard operations protocols. Some of these include work on the website, switching to domain emails (more professional look; associated cost is \$5/month/email address).</p> <p>ii) Moving Ultimate NL email to domain emails – Motion passed through doodle voting.</p> <p>iii) Online Motions and Voting – In order to make item(s) decisions over email a motion will have to be put forward and seconded. There will 48 hours allowed for discussion and 48 hours to reply to the Doodle pool.</p> <p>iv) Board of Directors map – Currently there are a number of positions that are not clearly described in the by-laws. Changing the names of the current position is proposed, in order to make the title a bit more encompassing and current.</p>		
Action items	Person responsible	Deadline
i and ii) Website – Quick turnaround; Domain emails will have to wait until positions names are decided (see iv.).	<i>A.Goulding</i>	September
iii) Online Motions and Voting – Include as part of procedural policies.	<i>A.Goulding, I. Costa</i>	September
iv) Make final decision on the number and titles of the positions; more information will be sent to the board.	<i>S. Stever, S. Delaney</i>	September

Agenda Item: UNL projects		Presenter: S. Stever	
Discussion:			
i) UNL Strategic Plan – The strategic plan will be broken-up into quarters and take us up to 2017. It is currently on track for September presentation.			
ii) Logo Design Contest – No update.			
iii) Ultimate Start-Up Kits – No Update; Revisit for new school year but include in the September emails to the schools. Should a specific area be targeted, e.g. NL west coast.			
iv) Run another Coaching Clinic (Instructor: Paolo), perhaps offering it in Corner Brook.			
Action items		Person responsible	Deadline
i)	Update will be provided in the next meeting.	M. Wheeler	September
ii)	Logo Design Contest – tabled.	N/A	September
iii)	Mention the Start-Up Kits in the September email to the schools.	C. Coldwell	September
iv)	Apply for a Coaching grant	S. Stever, C. Coldwell	ASAP

Agenda Item: Adult Leagues		Presenter: <i>League reps</i>
<p>Discussion:</p> <p>MZU – Playoffs, August 29th. Informal discussion surrounding feedback regarding the Equality Week; check with Jeff next meeting.</p> <p>SWURL – Summer League going well but with low attendance. Intention of holding concurrently competitive and recreational leagues in the Fall.</p> <p>MAUL – League is going well. Some discussion regarding indoor time slots for the Fall and the possibility of sharing the time slot with SWURL.</p> <p>Idea of having a UNL Field Coordinator is briefly discussed.</p>		
Action items	Person responsible	Deadline
N/A	N/A	N/A

Agenda Item: Youth		Presenter: <i>C. Coldwell</i>
<p>Discussion: Junior players are travelling to Nationals to play in a mixed team with NS and NB players; Seven players to play in the Open division (coached by Grier Hunt) and five players to play in the Juniors Women division (coached by Claire Moore-Gibbons and Natalie O'Donnell). Funding request applications towards the travel costs of these teams are briefly discussed.</p> <p>Ultimate Camp will be cancelled and the \$100 deposit refund requested. Instead a Junior Clinic directed to the youth players and ran by Stephen Snow is suggested.</p> <p>Inquiries on time slots availability for the Techniplex have been forwarded to Jim, expect to hear by late August.</p> <p>A friend of Stephanie Walsh has offered to design advertisement posters towards a Youth Fall League.</p> <p>A call for volunteers for Ultimate Youth should be posted soon – Newsletter.</p> <p>The idea of an Ultimate Youth Club team is briefly discussed; Maybe Fieldiens would be interested in getting involved.</p> <p>A brief discussion happen surrounding the issue of the Junior Women's team having picked-up a third coach with no coaching certification.</p> <p>PUL Book, brief discussion regarding the possibility of designing a similar tool for SOUL.</p>		
Action items	Person responsible	Deadline
Junior Clinic and Ultimate Youth Fall League follow-up.	<i>C. Coldwell</i>	September
Follow-up on the Junior Women's team third coach issue.	<i>S. Stever</i>	ASAP

Agenda Item: Sponsorship		Presenter: <i>I. Costa</i>
<p>Discussion: No updates.</p>		
Action items	Person responsible	Deadline
Follow-up for September.	<i>I. Costa</i>	September

Agenda Item: Tournaments/Events		Presenter: S. Stever
Discussion: <ul style="list-style-type: none"> i) Gender Split – Field got a little beat-up due to the weather. Very low attendance by women. ii) Toilet Bowl – Set for September 12th. Description and format of the tournament is briefly discussed (5 on 5 format). iii) Tely 10 water station – Wreckhouse volunteered and was paid the honorarium. 		
Action items	Person responsible	Deadline
Toilet Bowl advertisement need to be put forward.	S. Stever, A. Goulding	ASAP

Agenda Item: Clinics		Presenter: S. Stever
Discussion: <ul style="list-style-type: none"> i) Concussion and Rules Clinic – Perhaps hold 1 or 2 in the Fall; Rule Trivia. ii) Beginner and Intermediate Throwing Clinics set for August 22nd at Mundy Pond. Include announcement in the newsletter. iii) Rules videos – Involve Nick Harris in the concept and design. 		
Action items	Person responsible	Deadline
Include announcement for the Throwing Clinic in the newsletter	A. Goulding	September

Agenda Item: Policies and Bylaws		Presenter: <i>I. Costa</i>
<p>Discussion:</p> <p>i) Youth Position on the BOD – Motion is made (I. Costa) to include a position of the UNL Board of Directors specifically for a Youth Coordinator. Seconded by S. Stever. A brief discussion surrounding the age limit for this position is had. Voting is called and motion passes unanimously.</p> <p>ii) Members of the BOD met regarding the by-laws and policies revision – in progress.</p>		
Action items	Person responsible	Deadline
ii) Send proposed changes to the Board by Sunday, August 9th	<i>S. Stever, S. Delaney, R. Langridge I. Costa</i>	ASAP

Agenda Item: Ultimate Canada		Presenter: <i>R. Langridge</i>
<p>Discussion: No updates.</p>		
Action items	Person responsible	Deadline
N/A	N/A	N/A

Agenda Item: Adult Travelling Teams		Presenter: <i>S. Stever</i>
<p>Discussion: Tempest at No Borders 2015 – 14 players played at No Borders in Ottawa in the last weekend of July (coached by K. Krieger). Great experience for all players and the team is enthusiastic about moving forward. Goals for the Fall is to continue team development with Goaltimate and conditioning.</p>		
Action items	Person responsible	Deadline
N/A	N/A	N/A

Agenda Item: New Business		Presenter: S. Stever	
Discussion: MUTT is planning to attend CUC Division 2 (Women’s Division). Tournament will happen in Ottawa, ON in October.			
Action items		Person responsible	Deadline
N/A		N/A	N/A

Agenda Item: Meeting Adjourned	Presenter: <i>N/A</i>
Next meeting: Thursday, September 3 rd 2015, location TBA.	