



Ultimate Newfoundland and Labrador
P.O. Box 7015, St. John's, NL, A1E 3Y3
www.ultimatenl.ca

Agenda for UNL Board Meeting

Date: 8:00 pm, June 11th, 2017

Location: Engineering Building at MUN room 2100

Agenda:

- 1. New budget 2017-18 input (projects or activities)**
- 2. Update on Callista Coldwell and outstanding payments**
- 3. Update on Art Hawkins Great Canadian Ultimate Game**
- 4. Sportfest Gander June 16-17**
 - Mark Colbourne is interested in volunteering for this
 - At least one more person is needed for Friday to set-up and volunteer during the day.
 - Travel reimbursement, activity for booth and considering doing ultimate bags for teachers (disc, information on Ultimate and resources).
 - Follow-up in September for interest with teachers and doing Ultimate at their school
- 5. Ultimate NL committee meetings**
- 6. Cleaning up the member lists on Trello and Slack. Following Code of Conduct on Slack and Trello**
- 7. Adult Tournament Processes**
- 8. SWASP student funding application** William Kerr applied with Ultimate NL.
Another applicant contacted us after application- Jane Pope. Need for another student?
- 9. Junior Tournament update**
- 10. Junior CUC teams**
 - review and vote on coach contract
https://docs.google.com/document/d/1Ab0A9o0oIkK1R_QVrzHKznhqj2wRcKfOF4Mm4WVRyxA
 - review and vote on coach's responsibility
<https://docs.google.com/document/d/1EPyNGKKHO636mtcJKfLKVIZuYyuYPOBnSZ4dAy1LgF0>
 - try-out process
- 11. Other Business**

Meeting Minutes

Meeting called by: Suzy Stever **Type of meeting:** Monthly board meeting
Meeting chaired by: Suzy Stever **Minute taker:** Sheila Delaney

Date: Sunday, June 11th, 2017 (8:00 – 10:30 PM)
Location: Engineering Building at MUN room 2100

Attendees:

1. Suzy Stever (President)	2. Jill Henderson (SWURL Rep)
3. Sheila Delaney (Tournaments Coordinator)	4. Mark Kavanagh (Volunteer Coordinator)
5. Kurtis Thornhill (Youth Coordinator)	6. Kyle King (Communications Coordinator)
7. Sarah Hoddinott (Finance Coordinator)	8. Nick House (Sports Dev and MAUL Rep)
9.	10.
11.	

Absent/Regrets:

Yolanda Kuai (Admin Officer), Aaron Goulding (IT Coordinator), Allan Johnson (MZU Rep)

Minutes

Agenda Item 1: New budget 2017-18 input (projects or activities)		Presenter:
<p>Discussion: Should adjust to include loss of MZU members for the start of the fiscal year (in the revenue). Adjusted balance will come out of sport development budget. Youth League fees - one or two leagues? \$5000 should cover two. Sport Development: less specificity, therefore more flexibility to take advantage of opportunities. It encompasses all factors, such as coaching, clinics, traveling costs for clinics, team tryouts, etc. which is why it is a high number . Database to be made for people willing to do (conduct) clinics; who has done what, how many, etc. Suzy motioned for this budget to be passed as presented, seconded by Sheila, voted yes by all present.</p>		
Action items	Person responsible	Deadline
Sarah to adjust members/revenue for less players	<i>Sarah H.</i>	

Agenda Item 2: Update on Callista coldwell and outstanding payments		Presenter:
<p>Discussion:</p> <ul style="list-style-type: none"> Suzy sent a message to Danny (from Ultimate Canada) and Rob Langridge on Saturday, June 10, 2016, explaining more of the situation, but they have not responded as of yet. 		
Action items	Person responsible	Deadline
	<i>N/A</i>	

Agenda Item 3: Update on Art Hawkins Great Canadian Ultimate Game		Presenter: N/A
<p>Discussion: 11 participants total, with a final score of 9 (red), and 4 (white). 60km/hr winds gusting to 80.</p>		

Good participation, especially with the wind.

Things to improve:

- keep registration open till the end, vs closing it before the event as we do for tournaments, where it is for charity.
- Switch up the format so that people get to try new forms of Ultimate

Action items	Person responsible	Deadline

Agenda Item 4: Sportfest Gander June 16-17

Presenter:

Discussion:

- Two potential volunteers in the area, but not for the Friday day, so it would be more effective to send information in a powerpoint format.

Action items	Person responsible	Deadline
Someone to do up the powerpoint to send along. Correspond with Suzy who has more details on Sportfest/general audience.	<i>Erin Daly</i>	Wednesday, June 14, 2017

Agenda Item 5: Ultimate NL committee meetings

Presenter: N/A

Discussion:

Spirit Committee meeting did not go ahead, but most others did.

Meetings should be quarterly, and ideally involve people outside of the BOD, to expand volunteer base.

Action items	Person responsible	Deadline
		N/A

Agenda Item 6: Cleaning up the member lists on Trello and Slack. Following Code of Conduct on Slack and Trello

Presenter:

Discussion:

- Let Aaron know when changes are made, or when changes should be made (i.e. removing people no longer involved).
- Archive items as they are completed, to help communicate and allow other members to

know - Aaron to clean up the slack channels in general		
Action items	Person responsible	Deadline
Aaron to clean up the slack channels and remove any unnecessary channels and/or people	Aaron	N/A

Agenda Item 7: Other Business	Presenter:
<p>Discussion:</p> <ul style="list-style-type: none"> - Swasp program: more interest from HKR program, however someone with a background in media would be best, where we already have someone in place. - Adult Tournaments <ul style="list-style-type: none"> o NUT cancelled - lengthy discussion on how to improve for next year in order to avoid this happening in the future o Mainly, keep on top of tasks, especially promotion, in order to get it to happen. Ask for help when needed - Youth Tournaments <ul style="list-style-type: none"> - All smooth except 1 injury in sr. high tournament - One issue with fair play, brought to light and dealt with on-field. A volunteer watched and made sure subs were rotated evenly - Having a break in the tournament for Jr. High was very helpful, useful to have this in the Sr. High - Need to fix the fair-play rule to make it easier to enforce - Spirit Scores: not standardized; some people given great reviews for a reasonable game, when others 'graded' more along CUC regulations, etc. - Jr. High scheduling issues. Originally copied from the Sr. High, however there may have been too many people making changes to the schedule <ul style="list-style-type: none"> - Complete more in advance, have more people check over and reach a consensus - Players switching teams was a bit of an issue. Possibly a misunderstanding. Will be much more clear in the future - Last minute field booking changes, had to cancel some. Booking coordinator (Jim) was upset with this. Would need to have a hard deadline for one week beforehand so that we can cancel excess space in a reasonable amount of time. - Championship game: should book some time afterwards so that people (parents) can leave at a leisurely pace (take pictures, etc.) - Junior CUC Teams: <ul style="list-style-type: none"> - Review sheets - Create budget to send to kids/parents - Coach's Responsibility Document: Motion to approve (Suzy), seconded by Nick House, voted in favor by all others in attendance. - Coach's Contract: Motion to approve (Suzy), seconded by Nick House, voted in favor by all others in attendance. - Next move: advertize for coaches using these documents - Parent meetings to come up in the future, to discuss the process from here on out. One meeting per team. 	

<ul style="list-style-type: none"> - First tryout: 33 people, with new faces at the second tryout - Only 11 girls tried out, not enough to field a team, but enough to team up with other provinces (likely Nova Scotia) 		
Action items	Person responsible	Deadline
Aaron to post info for coaches selecting etc.	Aaron Goulding	

Agenda Item 8:		Presenter:	
Discussion: <ul style="list-style-type: none">•			
Action items	Person responsible	Deadline	